

ACTION SHEET – BOURNEMOUTH, CHRISTCHURCH AND POOLE CHILDREN’S SERVICES OVERVIEW AND SCRUTINY COMMITTEE

Updated – 2 6 2025

Minute number	Item and	Action* *Items remain until action completed.	Lead officer	Progress – (when/ where/how update will be provided)	Outcome (where recommendations are made to other bodies)
	19 September 2024				
22	Work plan – CS Budget Working Group Childrens Services Budget Update.pdf	Decision Made: The Committee was advised that officers would provide a breakdown of agency staff and their positions within the service to the Committee. Action – Officers aware	Finance Manager	Steve Ellis has agreed to provide data in Jo’s absence for September meeting	
	26 November 2024				
35	SEND Improvement update SEND Improvement Update.pdf	Decision Made: The officers are to come back with data regarding the rate of EHCP requests that are granted when the original request is submitted by a parent compared to when submitted by the school. Action – Officers aware	Send Service Manager		
41	Work plan – CS Budget Working Group	Decision Made:			

	Forward Plan cover report CS Nov 2023.pdf	<p>That the O&S Board recommends that Children's Services Officers:</p> <ol style="list-style-type: none"> 1. Increase awareness of school transport options through engagement and co-production with parents and carers, in order to reduce the impact on the school transport budget wherever possible. <p>Action – recommendation sent to officers and update requested</p>	Tanya Smith, Head of Service - School Planning and Admissions		
	28 January 2025				
49	<p>Children in Care and Care Experienced Young People Sufficiency Report</p> <p>Children in Care and Care Experienced Young People Sufficiency Report.pdf</p>	<p>Decision Made: The officers agreed to share the final governance and quality assurance framework with the Committee once agreed and signed off as final.</p> <p>Action – Officers aware</p> <p>The Committee agreed to continue discussions outside the meeting regarding the best ways to address the barriers identified in the report and to reach an agreement on how the Committee will receive that information.</p> <p>Action – Officers aware</p>	Head of Children's Commissioning	Officer Update-Governance can be shared now, and QAF will need to be in Sept if going to the Committee or July if sharing outside the committee	

50	<p>Children's Services Capital Strategy 2025/26-2027/28</p> <p><u>Childcare Sufficiency Assessment 2024-25.pdf</u></p>	<p>Decision Made: The Committee agreed to discuss the AP improvement plan outside the meeting and decide on the format for its presentation to the Committee. It was suggested that this be covered in one of the Committee's informal briefing sessions.</p> <p>Action – Officers aware</p>	Head of Service Place Planning and Admissions	Could this come to the Committee in September?	
	11 March 2025				
	<p>Children and Young People's Partnership Plan 2025-2030</p> <p><u>Children and Young Peoples Partnership Plan 2025-2030.pdf</u></p>	<p>Decision Made: The Committee was informed that the number of children, groups, and protected characteristics that had participated in the survey would be shared with the Committee.</p> <p>Action – Officers aware</p> <p>The officers agreed to share the finalised Children and Young People's Partnership Plan before it is presented at Cabinet. Additionally, it was agreed that the KPIs for this would be shared with the Committee.</p> <p>Action – Officers aware</p>	<p>Interim Head of Performance</p> <p>Interim Head of Performance</p>	<p>KPIs outstanding as the Board need to agree these. First Board June 2025 and then KPIs will be developed – Sept a probable time for them to go on the Forward Plan.</p>	<p>Shared with the Committee in March</p> <p>Interim Head of Performance sent CYPP Plan on 21/03 which has been shared with the Committee via email</p>

	<p>SEND Improvement Update</p> <p><u>SEND Improvement Update.pdf</u></p>	<p>Decision Made: The officers agreed to share an update on the first free school, including current enrolment figures, and to update the Committee regarding the progress of the second free school.</p> <p>Action – Officers aware</p> <p>The officers agreed to share the full review of the DSG finances as well as the SEND improvement board's response to the review. Action – Officers aware</p> <p>The Committee requested an update on the ongoing work regarding education outside of school and home education and asked that it be shared with the Committee.</p> <p>Action – Officers aware</p>	<p>Director of Education and Skills</p> <p>Interim SEND Improvement Officer</p>		
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